

Supplementary information for permit to burn (burn plan)

This plan forms the primary conditions of your fire permit, it is not valid until approved by the Fire Permit Officer and the permit has been issued. This plan must be retained by you and you must be able to produce this plan and your fire permit upon the request of an authorised officer at any time during the duration of the fire. A copy of the plan must be provided for the permit officer.

Upon the commencement of the Fire Danger Period or declaration of a day of Total Fire Ban your permit is revoked. If your fire is alight you must take immediate steps to stop it spreading and extinguish it.

Date prepared _____

Burn reference _____

A APPLICANT DETAILS

Given Name: _____ Surname: _

Contact Phone No/s: _____

Email: _____

B LOCATION OF PLANNED BURN

Street/Road Number/Name: _____

Suburb/Town/Locality: _____

or Map Sheet Name: _____ Scale: _____ Grid Reference: _____

Is the location?

Within a Bushfire Risk Engagement Area:

Within the Bushfire Prone Area:

Subject to a Bushfire Management Overlay:

Check <https://mapshare.vic.gov.au/vicplan/>

Is the property subject to any overlays/conditions/covenants which would prevent the issuing of a permit to burn?
If yes, provide details:

Burn plot/parcel reference (if applicable): _____

C DESCRIPTION OF AREA

Main Vegetation Type/s: _____

Calculated/estimated fuel load: _____ tonnes per hectare

Overall fuel hazard rating _____ Overall fuel hazard assessment guide link _____

Bark		Elevated fine fuel	
Near-surface fine fuel		Surface fine fuel	

Ha m²

Years Since Last Burn: _____ Size of Area to be Burnt _____

Topography: Predominant Aspect

Predominant Slope

Boundaries/Control Lines:

What needs to be done to ensure Control Lines are secure?

What is the most vulnerable edge? What assets need to be protected?

What is the intended outcome/objective of the burn?

D WEATHER PRESCRIPTIONS

Fire weather forecast area _____
Nearest Fire Weather Station _____

Temperature should not exceed _____
Wind speed (at ground level)
must be less than _____

Relative humidity should be above _____

Wind direction must not be from: _____

Planned burns must not be ignited if conditions are, or are likely to be, outside weather prescriptions

Forecast Fire Danger Rating (Day of Burn) _____

Permits will not be issued where fire danger rating is forecast higher than Moderate on any day in the forecast period.

Next Three Days	Day 1	Day 2	Day 3
Fire Danger Rating			

E PERSONNEL and RESOURCES

Number of personnel to be on site: _____

Name of person in charge - include contact details if not included in section A:

Firefighting equipment on site:

A minimum of 1000 litres of water or reticulated water supply must be immediately and readily available. Additional resources may be required depending on size of burn.

Firefighting equipment available at short notice (contingency consideration):

F LIGHTING TECHNIQUE

How many people will be physically lighting fire:

How long will it take to light the fire:

How will fire be lit:

What is the most suitable time of day to light fire:

How long will the fire burn for:

Describe the sequence of lighting: (For example southern boundary first, once secure spot lighting down slope/upwind etc.):

G PATROL / MOP UP / EXTINGUISHMENT

The fire must be attended by a person with the capacity to extinguish the fire at all times. Fires must not be left unattended at any time.

Number of personnel available to patrol and extinguish perimeter and hot spots within 100 metres of perimeter over the next three days:

What firefighting equipment will be available for this purpose:

H RISKS

Identify any risks identified as a result of the planned burn - refer to section C for assets to be protected:

I ESCAPES OR SPOTOVERS

If the fire escapes or the fire activity is such it appears likely to escape, list your actions:

J NOTIFICATION REQUIREMENTS (This is a requirement under the Summary Offences Act 1966)

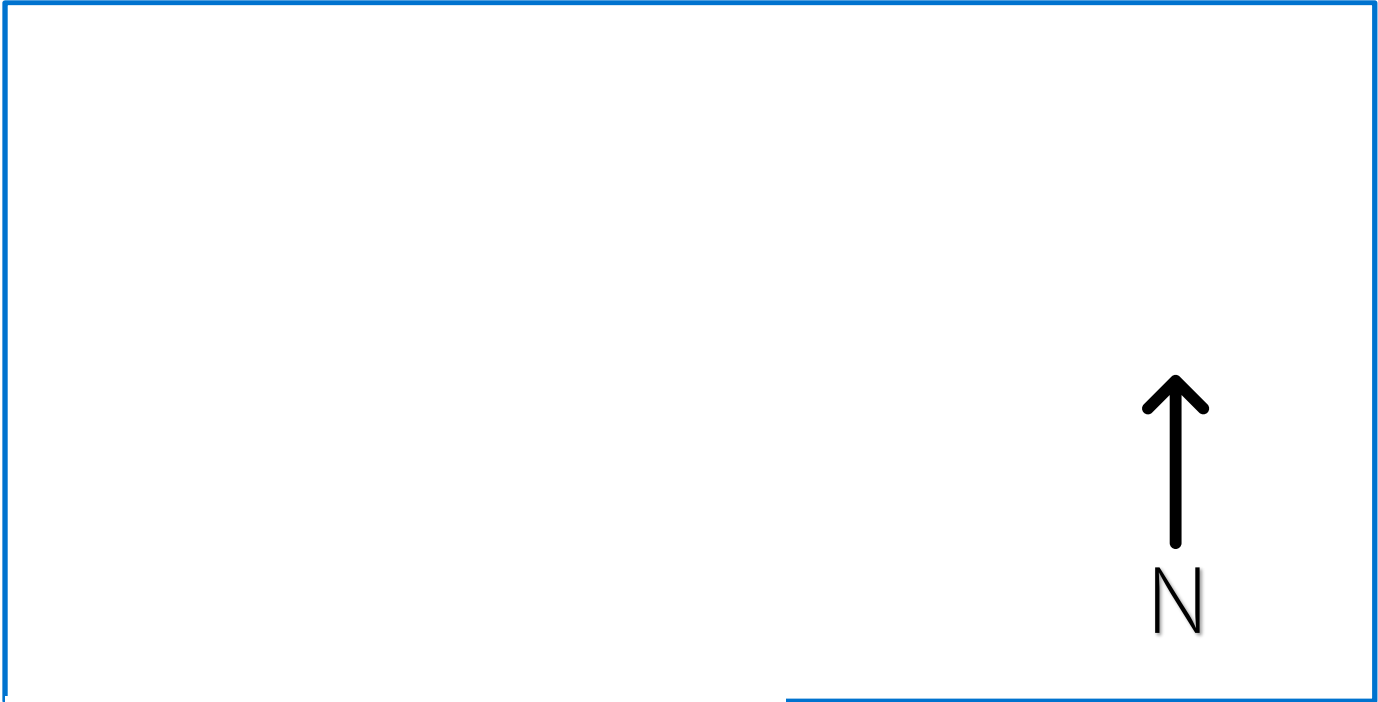
Which neighbours need to be advised, and how will they be advised?

All planned burns must be notified to Triple Zero Victoria either online at firepermits.vic.gov.au/notify or by phone 1800 668 511. Online notifications are preferred.

As part of their permit conditions Cardinia Shire residents must advise council of planned burning activities by emailing fire.management@cardinia.vic.gov.au prior to ignition, and are required to report on the burn activity through the online form at <https://bushfireprepare.online/bushfire-prepare-burn-reporting-form/>.

Plan of applicant's burning area and lighting technique (can be sketched, or reference made to separate map)

Check if separate map is being used



SYMBOLS FOR BURNING PLAN

Ⓜ	Water Point	—————	Road
Ⓧ	Start Point	- - - - -	Track
Ⓢ →	Down Slope	XXXXXXXXX>	Control Line
Ⓣ	Tanker	~~~~~	Stream/Creek
■	Assets/Neighbours	① → ① →	Lighting sequence & direction
		② → ② →	Lighting sequence & direction